DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
Integrated Master Plan (IMP)	**SBI-DID-0015**

3. DESCRIPTION/PURPOSE

The Integrated Master Plan (IMP) – NO NARRATIVE is an alternate view of the Integrated Master Schedule (IMS) for the purposes of management review and analysis. The IMP is a representation of the IMS detail tasks organized into hierarchal groupings by means of a structure consisting of Program Events (PE) (i.e. gates), Accomplishment Criteria (AC), and Significant Accomplishments (SA).

Note: Tailor for program. Not applicable for laydown or deployment projects.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
	Systems Engineering	

7. APPLICATION/INTERRELATIONSHIP

The IMP is displayed against a timeline showing how the detail tasks in the IMS lead to the completion of ACs, that in turn lead to the completion of SAs, that in turn lead to completion of PEs. The IMP will be based on WBS structures and definitions wherever possible.

a. This Data Item Description (DID) contains the format and content preparation instructions for the data product.

b. The IMP shall be developed in conjunction with the IMS and other data products developed in accordance with the Cost Management Plan (Program Management Task Order CDRL Item 15).

c. The contractor's integrated processes shall be addressed in the IMP and IMS. The IMP and IMS shall demonstrate the contractor's approach to the Integrated Product and Process Development framework wherein the IMP and IMS include all necessary activities performed by all functional disciplines to produce the product required by the contract. For guidance in development of the IMP and the IMS, the contractor shall use the "Integrated Master Plan and Integrated Master Schedule Preparation and Use Guide". The contractor shall then tailor that guidance as required for its particular approach.

8. APPROVAL LIMITATION	9. REFERENCES
	CDRL H011 (SEPM TO) **CDRL E011 (DTO)**

10. PREPARATION INSTRUCTIONS

CONTENT:

2. The IMP shall be created using a Microsoft product by extracting detail task and milestone information from the IMS and aligning these with a hierarchal structure consisting of PE, SA, and AC descriptions. The IMP will show summary progress at the PE, SA, or AC level.

2.1 Program Events. PEs shall consist of key programmatic events specified in the contract which define progress and completion for the overall effort represented in the IMS such as SRR, PDR, CDR, SAT, and Task Order Complete.

2.2 Significant Accomplishments. Two or more SAs will be identified for each PE. SAs shall usually be defined as completion of that portion of the work under each 2nd level WBS element that bears on each PE at the program level. E.g. Mission Engineering Complete for PDR. Additional SAs may be added for visibility but will generally belong to a single 2nd level WBS element.

10. Preparation Instructions (Continued)

2.3 Accomplishment Criteria. Two or more ACs will be identified for each significant accomplishment. ACs shall usually be defined as completion of that portion of the work under each 3rd level WBS element that bears on each SA at the next level above. E.g. Modeling and Simulation Complete for PDR. Additional ACs may be added for visibility but will generally belong to a single 3rd level WBS element.

2.4 Tasks and Milestones. The IMP shall contain the milestones and discrete tasks/activities from the IMS. LOE tasks may be omitted or may be allocated to an overall completion PE such as Task Order Complete. The tasks and milestones will be organized by WBS grouping to support each AC at the next level up of the hierarchy.

2.5 Baseline Schedule Data. Baseline dates shall roll up the hierarchy from the detail IMS tasks and milestones to create a baseline for the IMP.

2.6 Baseline Schedule Changes. Changes to the baseline dates in the IMS shall result in changes in the baseline dates in the IMP.

2.7 Schedule Progress. Each level of the IMP shall show summary progress based on the weighted percentage complete of the IMS tasks at the lowest level in each item's hierarchy. The weighting of the percentage complete shall be based on the dollar value of resources assigned at the detail task level. In the event that tasks are not resource loaded then the weighting shall be based on the relative durations of the tasks at the detail level.

2.8 Narratives. Neither task nor process narratives are required.

FORMAT/SUBMISSION: The IMP will be a graphic representation in contractor format. The IMP will be produced in summary versions at the PE, SA, and AC levels. It will also be produced with a version showing all task level detail. The data will be presented against a timeline.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
Contract Performance Report (CPR)	**SBI-DID-0016**

3. DESCRIPTION/PURPOSE

The Contract Performance Report (CPR) provides summary level data used to assess current, cumulative, and projected contract performance. It should accurately reflect the work plan, work accomplished, and actual cost of work performed. It is used to facilitate informed, timely decisions internally and by the customer.

The reporting level for the Format 1 report will be level three of the WBS or at the control account level, whichever is lower.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
	Business Operations	

7. APPLICATION/INTERRELATIONSHIP

8. APPROVAL LIMITATION	9. REFERENCES
	DI-MGMT-81466 dated March 30, 2005.

10. PREPARATION INSTRUCTIONS

CONTENT:

The CPR will have 5 formats and shall be prepared in accordance with Data Item Description (DID) DI-MGMT-81466 dated March 30, 2005.

- **Format 1** – Provides a summary of cost and schedule performance by the product oriented Work Breakdown Structure (WBS).
- **Format 2** – Provides a summary of cost and schedule performance by organizational category
- **Format 3** – Provides the budget baseline plan against which performance is measured and reflects baseline changes since the previous submittal.
- **Format 4** – Provides staffing forecasts.
- **Format 5** – Provides a narrative report used to explain overall program status, significant cost and schedule variances and analysis. Management Reserve (MR) and Undistributed Budget (UB) status is also reported with explanation.

It is intended that all 5 formats shall be prepared as the total value of the Task Order (s) is greater than $50M and is a cost type and or incentive type task order. For task order(s) greater than $20M but less than $50M, only formats 1 and 5 are required, unless specified otherwise by the customer during task order execution. CPR's are not required for fixed priced task orders, unless specified otherwise in the contract.

DATA ITEM DESCRIPTION		
1. TITLE Systems Level Preliminary Design Review (PDR) package		2. IDENTIFICATION NUMBER SBI-DID-0019
3. DESCRIPTION/PURPOSE The Systems Level PDR package will provide the preliminary architecture implementation for the requirements. This package will include inputs to address the following areas: Systems Engineering, Prime Mission Products, Design Engineering, Configuration Management, Quality Assurance, and Test and Evaluation, to ensure that a comprehensive architecture has been defined, the appropriate functional allocation has been completed, and a System Verification Plan has been developed. This deliverable shall consist of both a read-ahead package and the final presentation package.		
4. APPROVAL DATE (YYMMDD) N/A	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) System Engineering	6. DTC APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP N/A		
8. APPROVAL LIMITATION N/A	9. REFERENCES	
10. PREPARATION INSTRUCTIONS **CONTENT:** The package shall contain the following items to support the successful completion of a SBInet Preliminary Design Review. The review emphasis will be to ensure a common understanding of the preliminary Systems Level architecture, and the process for measuring the architecture effectiveness is defined. a. PDR entrance / exit criteria and checklist b. SRR action items dispositioned c. SBInet Requirements Database extract showing traceability of the A-specificaton to the approved requirements. d. Final Systems Level A-level specification e. Draft Systems Level B-Specifications f. Functional and performance allocations of requirements to systems and subsystems g. Design data defining/updating major subsystems, equipment, software and other system elements h. Results of Specialty Engineering Analyses (Logistics Support Analysis data, CAIV analyses, etc.)		

i. TPM Data and Analyses
j. SIL results (if applicable)
k. Toolbox Data
l. Draft Level I. II and III IDDs
m. Draft Level I, II, and III ICDs
n. Results from key architecture trade studies
o. Systems Level architecture views (selected OVs and SVs)
p. Updated risks and mitigation plans
q. Documentation showing compliance with the IMP / IMS
r. Verification and Validation Plan
s. Documentation showing compliance with current version of the SBI*net* Systems Engineering Plan

FORMAT FOR SUBMISSION : The PDR package shall be in the contractor's format and provided in electronic media.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
System Level Critical Design Review (CDR) package	SBI-DID-0020a

3. DESCRIPTION/PURPOSE

The System Level CDR package will contain the System Level architecture implementation for the requirements. This package will include inputs to address the following areas: Systems Engineering, Prime Mission Products, Design Engineering, Configuration Management, Quality Assurance, and Test and Evaluation, to ensure that a comprehensive architecture has been defined.

This deliverable shall consist of both a read-ahead package and the final presentation package.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
N/A	System Engineering	N/A

7. APPLICATION/INTERRELATIONSHIP

N/A

8. APPROVAL LIMITATION	9. REFERENCES
N/A	

10. PREPARATION INSTRUCTIONS

CONTENT: The package shall contain the following items to support the successful completion of a SBInet Critical Design Review. The review emphasis will be to ensure a common understanding of the Systems Level architecture.

a. CDR entrance / exit criteria and checklist
b. PDR action items dispositioned
c. SBInet Requirements Database extract showing traceability of the B- specifications to the A-specificaton and to the approved requirements
d. Baselined SoS A-Level Specification
e. B-2 specifications baselined
f. Baselined Level I, II, and III IDDs
g. Baselined Level I, II and III ICDs
h. SoS architecture views
i. Mission analysis capability (Results of Mission Analyses and Modeling and Simulation studies)
j. Key trade study results
k. Toolbox candidate selections – cost and technical rationale (as available)
l. Updated risks and mitigation plans
m. Documentation showing compliance with the IMP / IMS
n. Final Verification and Validation Plan
o. Documentation showing compliance with the current version of the SBI*net* Systems Engineering Plan
p. Life Cycle Cost Estimate

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FORMAT FOR SUBMISSION : The CDR package shall be in the contractor's format and provided in electronic media.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
Program Management Plan	**SBI-DID-0022**

3. DESCRIPTION/PURPOSE

The purpose of the Project Management Plan (PMP) is to describe the Contractor's processes and activities for managing the development and implementation of the SBI*net* System. The plan defines the managerial, technical, and supporting processes and activities. The activities are ordered and assigned resources to create a baseline work plan that is the basis for project tracking. In addition, the PMP defines the organization and infrastructure required to execute the project.

This Data Item Description (DID) contains format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
	Program Management	

7. APPLICATION/INTERRELATIONSHIP

8. APPROVAL LIMITATION	9. REFERENCES
	Applicable SBI*net* Task Orders (CDRL H001)

1. Program Overview
   a. Program Description
   b. Program Objectives, Strategies
   c. Program Issues and Concerns
   d. Associate Contractor/Supplier Interface
   e. Program Functional Management elements
2. Program Tasks
   a. SOW Summary
   b. Work Breakdown Structure
   c. Responsibility Assignment Matrix (RAM)
   d. Hardware/Software Deliverables
   e. Data Deliverables
3. Program Management
   a. Program Organization Structure
   b. Baseline Management
   c. Cost & Schedule Management
   d. Program Reviews and Reports
   e. Customer Communication and Contact
   f. Risk Management
   g. Management Information System (MIS)
   h. Security Controls
   i. Export Controls
4. Program Resource Requirements Summary
   a. Staffing Requirements
   b. Automated System Requirements
   c. Facilities Requirements
   d. Government Furnished information/Equipment (GFI/GFE)

e. Personnel Training Requirements
f. Program Processes
g. Program Quality Plan
h. Program Management Best Practices

5. Human System Interface
   a. Environment Safety and Health
   b. Product Team Charters
   c. Team Execution Plans (TEP)

DATA ITEM DESCRIPTION		
1. TITLE: **Organizational Change Roadmap and Management Plan**		2. IDENTIFICATION NUMBER **SBI-DID-0031**
3. DESCRIPTION/PURPOSE The purpose of OCM Roadmap and Rollout Plan is to document key findings and recommendations resulting from the study.		
4. APPROVAL DATE (YYMMDD) N/A	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) System Engineering / RIV	6. DTC APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP N/A		
8. APPROVAL LIMITATION N/A	9. REFERENCES SEPM SOW Para 2.11.9	

10. PREPARATION INSTRUCTIONS –Data content should cover the Content below, at a minimum.

CONTENT:

I. Executive Summary

II. Organizational Change Management (OCM)
   a. Assessment Method and Approach
   b. OCM Critical Success Factors
   c. The Organization Change Management Program Methodology

III. Impact of SBI (COP) on Border Patrol in P-28 and Testbed 2
   a. Impact of SBI/COP on Border Patrol
   b. Opportunities, Risks and Challenges

IV. Organizational Strategy and Plan
   a. Overview
   b. Assessment Method
   c. Findings, Implications and Recommendations
   d. Organizational Alignment
   e. Change Readiness
   f. Culture

g. Organizational Strategy
h. Critical Success Factors

V. Sponsorship Strategy and Plan
   a. Overview
   b. Assessment Method & Approach
   c. Findings, Implications and Recommendations
   d. Sponsorship Strategy
   e. Critical Success Factors

VI. Communications Strategy and Plan
   a. Overview
   b. Assessment Method
   c. Findings, Implications, and Recommendations
   d. Integrated Communication Strategy
   e. Critical Success Factors

VII. Training Strategy and Plan
   a. Overview
   b. Assessment Method
   c. Findings, Implications and Recommendations
   d. Critical Success Factors

VIII. Rollout Plan
   a. Overview
   b. Initiative Descriptions
   c. Next Phase Resource Requirements and Timeline

IX. Appendices

FORMAT FOR SUBMISSION : The CDR package shall be in the contractor's format and provided in electronic media.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
System Level System Requirements Review (SRR) package	**SBI-DID-0032**

3. DESCRIPTION/PURPOSE

The SRR package will contain the requirements, criteria, and documentation necessary to baseline the requirements. This package will include inputs to address the following areas: Systems Engineering, Prime Mission Products, Design Engineering, Configuration Management, Quality Assurance, and Test and Evaluation, to ensure that a comprehensive set of requirements are defined.

This deliverable shall consist of both a read-ahead package and the final presentation package.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
N/A	System Engineering / RIV	N/A

7. APPLICATION/INTERRELATIONSHIP

N/A

8. APPROVAL LIMITATION	9. REFERENCES
N/A	**CDRL H018**

10. PREPARATION INSTRUCTIONS

CONTENT: The package shall contain the following items to support the successful completion of a SBInet System Requirements Review. The review emphasis will be to ensure a common understanding of the system-level requirements.

a. SRR entrance/exit criteria and checklist
b. CONOPS
c. Draft System Specifications
d. Initial Draft Performance Item Specifications (if available)
e. Functional Analysis (Top Level Block Diagrams)
f. Feasibility Analysis (results of technology assessments and trade studies to justify system design approach)
g. System Maintenance Concept
h. Significant System Design Criteria (specialty engineering)
i. System Test and Evaluation Concept
j. Top Level Technical Performance Measurements
k. System Design Documentation (Conceptual Design Drawings)
l. SBI*net* Requirements Database Extract
m. Requirements traceability matrix of the operational requirements and the System-specific technical requirements
n. Environment Description Document (EDD)
o. Risks identified with mitigation concepts
p. Documentation showing compliance with the IMP / IMS

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q. Documentation showing the compliance with the current version of the SBI*net* Systems Engineering Plan

FORMAT FOR SUBMISSION: The SRR package shall be in the contractor's format and provided in electronic media.

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Rev5.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
Northern and Southern Border Design Reference Scenarios Documents	**SBI-DID-0034**

3. DESCRIPTION/PURPOSE

The Design Reference Scenarios shall provide generic representations of "typical" deployment increments constituting 1) a collection point for tailored goals, strategies and candidate technologies, 2) provide a common reference point for continued collaboration, and 3) provide a collection point for empirical data derived from the detailed design process to aid in the estimation and characterization of future deployments.

The number of Design Reference Scenarios will be dictated by the program needs. Delivery of baselined Design Reference Scenarios will be made in conjunction with the supporting data requirements of the Major Design Reviews.

This Data Item Description (DID) contains format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

This DID is applicable to contracts requiring preparation of an acceptance test.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
	System Engineering	

7. APPLICATION/INTERRELATIONSHIP

8. APPROVAL LIMITATION	9. REFERENCES
	CDRL H115

10. Description:

Formats

The plan shall be in a MS Word compatible contractor selected format.

General

These documents are intended to be tailored to document the technological approach for specific tactical border applications. The document structure shall be generally structured as follows

1.0 Introduction
2.0 Border Area Characterization
3.0 Concept of Operation
- 3.1 Predict Element
- 3.2 Deter Element
- 3.3 Detect Element
- 3.4 Identify Element
- 3.5 Classify Element
- 3.6 Respond/Resolve Element

4.0 Performance Metrics
5.0 Toolbox Key Elements
- 5.1 Prime Mission Product
  - 5.1.1 Field Agent Systems
  - 5.1.2 Surveillance and Detection Systems
  - 5.1.3 Command and Control Systems

5.1.4 Mobile Response Platforms
5.1.5 Mobile Ground Surveillance and Tracking Platforms
5.2 Facilities and Infrastructure
5.2.1 Tactical Infrastructure
5.2.2 Facilities
5.2.3 Power Infrastructure
6.0 Threat Composition
7.0 Reference Documents
8.0 Acronyms

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
Contract Funds Status Report	**SBI-DID-0041**

3. The CFSR is required of Boeing and all major/critical suppliers quarterly. It is designed to supply funding data for:

A. Updating and forecasting contract funds requirements.
B. Planning and decision-making on funding changes in contracts.
C. Developing funding requirements and budget estimates in support of approved programs.
D. Determining funds in excess of contract needs and available for de-obligation.
E. Obtaining rough estimates of termination costs.

Non-major/non-critical suppliers do not have a CFSR requirement.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
N/A	Business Management	N/A

7. APPLICATION/INTERRELATIONSHIP
N/A

8. APPROVAL LIMITATION	9. REFERENCES
N/A	**CDRL H112,** DI-MGMT-81468

10. PREPARATION INSTRUCTIONS

CONTENT:

Per DI-MGMT-81468.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
Information Technology (IT) Contingency Plan	**SBI-DID-043**

3. DESCRIPTION/PURPOSE

The SBInet IT Contingency Plan documents the management policy and procedures designed to maintain or restore SBInet operations, including computer operations, possibly at an alternate location, in the event of emergencies, system failures, or disaster. The IT Contingency Plan describes the procedures necessary to ensure the availability of critical IT support under all circumstances.

The specific control requirements and level of effort are determined based on the SBInets security categorization. The current security categorization of SBInet has been determined to be moderate, but may change in the future.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
	System Architecture/Prime Mission Products	

7. APPLICATION/INTERRELATIONSHIP

8. APPROVAL LIMITATION	9. REFERENCES
	CDRL H126

10. PREPARATION INSTRUCTIONS

CONTENT:

The SBInet IT Contingency Plan documents how the following availability objectives will be met:

- Continuous availability of the critical IT systems that support DHS essential office functions during an emergency
- Protection of IT assets and vital records needed to support mission needs
- Reduction or mitigation of disruptions to operations
- Reduction of loss of life, minimizing damage and losses
- Timely and orderly recovery from an emergency and the resumption of full IT service to customers

IT Contingency Plans must encompass the following elements as required for the potential impact level for the system's availability security objective:

- Disruption impacts and allowable outage times
- Preventive controls and recovery strategies
- Vital records
- Responsible personnel
- Alternate operating facilities
- Devolution of control (delegations of authority and orders of succession)

- Reconstitution (return to normal operations)

The NIST-compliant Contingency Plan template is generated during the RMS Questionnaire process and is used as the basis of the plan. The information in the template is completed based on guidance found in DHS 4300A; NIST SP 800-34; NIST SP 800-53; and from consultation as needed with the System Owner, Program/Business Manager, and ISSO. The DHS *Certification and Accreditation (C&A) Guidance for SBU Systems: Users Manual* provides detailed information on completing the SSP within RMS.

FORMAT/SUBMISSION: RMS Template

CHANGE DOCUMENTATION: Updates, per contract baseline, as necessary.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
Information Technology (IT) Security Risk Assessment	**SBI-DID-0044**

3. DESCRIPTION/PURPOSE

Risk Assessments are used to determine the extent of potential threats and risks associated with an IT system throughout its lifecycle. Based on the results of the Risk Assessment, appropriate security controls can be identified to reduce risks to an acceptable level during the risk mitigation phase.

SBInet follows the overall risk process as described in NIST Special Publication 800-30, *Risk Management Guide for IT Systems*. The results of the risk assessment will be used to directly address the controls that will be documented in the SSP and implemented within the system.

The initial Risk Assessment is updated and revised and becomes the final Risk Assessment as part of the overall accreditation process after the controls are implemented and tested and the results/corrective actions are implemented.

Through the development of the final Risk Assessment, the definition of the program residual risk can be determined for the DAA's acceptance during accreditation

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
	System Architecture/Prime Mission Products	

7. APPLICATION/INTERRELATIONSHIP

8. APPROVAL LIMITATION	9. REFERENCES
	CDRL H127

10. PREPARATION INSTRUCTIONS

CONTENT:

An initial risk assessment is used to understand the unique system risks and to determine if any controls are required to address specific threats or weaknesses to the system. The initial risk assessment incorporates system characterization information, security categorization determination, privacy threshold analysis and Privacy Impact Assessment (PIA) and e-Authentication assessment.

The Risk Assessments is used to determine the extent of potential threats and risks associated with the SBInet system throughout its lifecycle. In general a Risk Assessment:

- Provides system specific information
- Addresses Threats and Vulnerabilities to the system
- Identifies the risks to the system
- Identifies the countermeasures that are (or will be for systems under development) applied to safeguard against the defined vulnerabilities
- Identifies the residual risk to the system
- Provides recommendations to address the unacceptable residual risks as defined for the system

An initial Risk Assessment document is generated within RMS when a C&A package is created and the

questionnaire is run.

The DHS *Certification and Accreditation (C&A) Guidance for SBU Systems: Users Manual* provides detailed information on developing the Risk Assessment within RMS.

FORMAT/SUBMISSION: RMS Template

CHANGE DOCUMENTATION: Updates, per contract baseline, as necessary.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
IBR Package	**SBI-DID-0045**

3. DESCRIPTION/PURPOSE

Provide documents to use in the IBR to help validate the adequacy of the proposed baseline.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
N/A	Business Management	N/A

7. APPLICATION/INTERRELATIONSHIP

N/A

8. APPROVAL LIMITATION	9. REFERENCES
N/A	**CDRL H128**

10. PREPARATION INSTRUCTIONS

CONTENT: Read-ahead package shall be delivered to the customer no later than ten days before the IBR event. Package includes:

-Dollarized RAM w/cross references to the WBS
-Organization Breakdown Structure (OBS)
-Control Account Plans (CAPs)
-A CAM risk assessment, by CAP, for review at the IBR
-Work Authorization Documents (CAAs)
- Integrated Master Plan (IMP)
-Resource loaded Integrated Master Schedule (IMS)
-Critical Path Schedule

FORMAT FOR SUBMISSION: The read-ahead package shall be in the contractor's format and provided in electronic media.

DATA ITEM DESCRIPTION	
1. TITLE **Interface Definition Document (IDD)**	2. IDENTIFICATION NUMBER **SBI-DID-0047**

3. DESCRIPTION/PURPOSE

Defines all external system interfaces in sufficient detail to permit the Government or a third-party to develop systems capable of interfacing with SBI*net*.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
N/A	System Engineering / RIV	N/A

7. APPLICATION/INTERRELATIONSHIP

N/A

8. APPROVAL LIMITATION	9. REFERENCES
N/A	CDRL H0123

10. PREPARATION INSTRUCTIONS

CONTENT:

1. Introduction
   - 1.1 Purpose
   - 1.2 Scope
2. Referenced Documents
3. Interface Requirements
   - 3.1 System Functional Overview
   - 3.2 Interface Characteristics
     - 3.2.1 Physical Characteristics
     - 3.2.2 RF Interfaces
     - 3.2.3 Mechanical Interfaces
     - 3.2.4 Electrical Interfaces
     - 3.2.5 Data Interfaces
     - 3.2.6 Software
4. Acronyms

FORMAT FOR SUBMISSION: Contractor's format; provided in electronic media.

DATA ITEM DESCRIPTION		
1. TITLE **Interface Control Document (ICD)**		2. IDENTIFICATION NUMBER **SBI-DID-0048**
3. DESCRIPTION/PURPOSE Defines and controls internal and external SBI*net* interfaces.		
4. APPROVAL DATE (YYMMDD) N/A	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) System Engineering / RIV	6. DTC APPLICABLE N/A
7. APPLICATION/INTERRELATIONSHIP N/A		
8. APPROVAL LIMITATION N/A	9. REFERENCES CDRL H131	

10. PREPARATION INSTRUCTIONS

CONTENT:

1. Introduction
   - 1.1 Purpose
   - 1.2 Scope
2. Referenced Documents
3. Interface Requirements
   - 3.1 System Functional Overview
   - 3.2 Interface Characteristics
     - 3.2.1 Physical Characteristics
     - 3.2.2 RF Interfaces
     - 3.2.3 Mechanical Interfaces
     - 3.2.4 Electrical Interfaces
     - 3.2.5 Data Interfaces
     - 3.2.6 Software
4. Acronyms

FORMAT FOR SUBMISSION: Contractor's format; provided in electronic media.

DATA ITEM DESCRIPTION

1. TITLE	2. IDENTIFICATION NUMBER
System Security Plan (SSP)	**SBI-DID-0049**

3. DESCRIPTION/PURPOSE

The System Security Plan (SSP) provides a complete description of the information system, including purposes and functions, system boundaries, architecture, user groups, interconnections, hardware, software, encryption techniques, transmissions, and network configuration. The SSP also provides an overview of the security requirements of the system and describes the controls in place or planned for meeting those requirements. In addition, the SSP delineates the responsibilities and expected behavior of all individuals who access the system. The SSP, typically written in conjunction with the Risk Assessment, is refined throughout the accreditation process.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DTC APPLICABLE
071214	System Security and Information Assurance	

7. APPLICATION/INTERRELATIONSHIP

SBI*net* Task Orders

8. APPROVAL LIMITATION	9. REFERENCES
	CDRL H021

10. PREPARATION INSTRUCTIONS

CONTENT:

A template for the SSP is provided in the Risk Management System (RMS). The template and the RMS Requirements Traceability Matrix (RTM) provide a basic structure to ensure consistency and completeness in the finished document. The DHS *Certification and Accreditation (C&A) Guidance for SBU Systems: Users Manual* provides detailed information on completing the SSP within RMS.

The System Security Plan is a living document that requires periodic review, modification, and plans of action and milestones for implementing security controls. SSP updates will coincide with required annual risk analysis and assessments to ensure full protection of systems, networks and data throughout System Development Life Cycle (SDLC).

FORMAT/SUBMISSION: RMS Template

CHANGE DOCUMENTATION: Updates, per contract baseline, as necessary.