

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 7/27/2012	2. CONTRACT NO. (if any) GS-02F-0174N	6. SHIP TO:	
3. ORDER NO. HSBP1012F00280		4. REQUISITION/REFERENCE NO. 0020070262	
5. ISSUING OFFICE (Address correspondence to) DHS - Customs & Border Protection Department of Homeland Security 150 Westpark Way, Suite 200 Trade Fac. & Mission Spt. - West Euleuss TX 76040-3721		a. NAME OF CONSIGNEE See Attached Delivery Schedule	
		b. STREET ADDRESS	
		c. CITY	d. STATE e. ZIP CODE
7. TO:		f. SHIP VIA	
a. NAME OF CONTRACTOR Reed Elsevier Inc		8. TYPE OF ORDER	
b. COMPANY NAME		<input type="checkbox"/> a. PURCHASE -- Reference Your . Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
c. STREET ADDRESS 1275 BROADWAY FEDERAL GOVERNMENT SALES		<input checked="" type="checkbox"/> b. DELIVERY -- Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY ALBANY	e. STATE NY	f. ZIP CODE 12204-2628	
9. ACCOUNTING AND APPROPRIATION DATA		10. REQUISITIONING OFFICE (b) (6)	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))					12. F.O.B. POINT
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	Destination
<input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED	<input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM	<input type="checkbox"/> h. ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)			
13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS	
a. INSPECTION	b. ACCEPTANCE		SEE PAGE 3	Net 30	
DESTINATION	DESTINATION				

17. SCHEDULE (See reverse for Rejections)						
ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	Accpt
10	Smith Prosecution/Defense of Forfeiture	(b) (4)	EA	(b) (4)	(b) (4)	
20	Jayson on Torts (Subscription Renewal),		EA			
30	Customs Law Handbook 2012 Edition		EA			
40	Arkfeld-Electronic Disc/Evidence 3rd		EA			

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.			
21. MAIL INVOICE TO:					
SEE BILLING	a. NAME DHS - Customs & Border Protection	National Finance Center		\$0.00	17(h)TOT. (Cont. pages)
INSTRUCTIONS	b. STREET ADDRESS (or P.O. Box)				
REVERSE	PO Box 68908				
	c. CITY Indianapolis	d. STATE	e. ZIP CODE 46268	\$5,708.00	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature) **(b) (6)** B. NAME (Typed)
Arthur S. Cooper III
TITLE: CONTRACTING/ORDERING OFFICER

AUTHORIZED FOR LOCAL REPRESENTATIVE
Previous edition not usable

DATE OF ORDER
7/27/2012

CONTRACT NO. (if any)
GS-02F-0174N

ORDER NO.
HSBP1012F00280

PAGE OF PAGES
2 7

Federal Tax Exempt ID: 72-0408780

Emailing Invoices to CBP. As an alternative to mailing invoices to the National Finance Center as shown on page one of this award you may email invoices to: cbpinvoices@dhs.gov.

NOTES:

Note about Invoice Submission: See paragraph in the order entitled SUBMISSION OF INVOICES AND PAYMENT INFORMATION for detailed guidance.

Contractor's Acknowledgement of Receipt of Delivery/Task Order:

The Contractor is requested to acknowledge receipt of this order (#HSBP1012F00280) by signing in the space below and returning a signed copy of this page to the Contracting Officer via fax at #817-545-1288 (or via Email), within one (1) calendar days after the date of receipt of order. Upon acknowledgement of receipt of the order, the Contractor is encouraged to commence performance in accordance with the terms of the order.

In the event that the Contractor does not agree to accept the order and perform/deliver the ordered services/items in accordance with its terms and conditions and those of the Contract under which this order is placed, the Contractor is urged to contact the Contracting Officer to discuss and resolve any issues (see name, address, phone number, and Email address in the text that follows).

Effective Date of Order is 8/1/2012 or date signed below, whichever is later.

Contractor's Signature or Signature of Authorized Official

(b) (4), (b) (6)

Name and Title of Official Signing/Acknowledging this Order

(b) (4), (b) (6)

Federal Gov't Acct Mgr

Date Signed: 7/30/12

Phone #: 518 (b) (6)

Fax #: 518 (b) (6)

Email Address: (b) (4), (b) (6)@lexisnexis

**ITEMS AND PRICES, DELIVERY SCHEDULE AND ACCOUNTING DATA
FOR
DELIVERY ORDER: HSBP1012F00280**

I.1 SCHEDULE OF SUPPLIES/SERVICES

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXT. PRICE
10	Smith Prosecution/Defense of Forfeiture	(b) (4)	EA	(b) (4)	(b) (4)
10 cont.	(Subscription Renewal), ISBN # 9780820510996				
20	Jayson on Torts (Subscription Renewal),	(b) (4)	EA	(b) (4)	(b) (4)
20 cont.	ISBN # 9780820513423				
30	Customs Law Handbook 2012 Edition	(b) (4)	EA	(b) (4)	(b) (4)
30 cont.	ISBN # 9780769851129				
40	Arkfeld-Electronic Disc/Evidence 3rd	(b) (4)	EA	(b) (4)	(b) (4)
40 cont.	Edition, ISBN # 9781422482056				

Total Funded Value of Award:

\$5,708.00

I.2 ACCOUNTING and APPROPRIATION DATA

ITEM #	ACCOUNTING and APPROPRIATION DATA	AMOUNT
10	6100.319EUSCSGLCS0900015000Z00012400HQ0106020100 30057319E	(b) (4)
20	6100.319EUSCSGLCS0900015000Z00012400HQ0106020100 30057319E	
30	6100.319EUSCSGLCS0900015000Z00012400HQ0106020100 30057319E	
40	6100.319EUSCSGLCS0900015000Z00012400HQ0106020100 30057319E	

I.3 DELIVERY SCHEDULE

DELIVER BY:	ITEM #	DELIVERY DATE
	10	07/31/2013
	20	07/31/2013
	30	08/31/2012
	40	08/31/2012

I.4 DISTRIBUTION SCHEDULE (4 Destinations)

Ship to:	U. S. Customs and Border Protection Office of Associate Chief Counsel (Los Angeles) One World Trade Center, Suite 1200 P.O. Box 32709 Long Beach, California 90832-2709 Attn: (b) (6) Mission Support Specialist 562 (b) (6) (b) (6) dhs.gov				
CLIN	Short Text	Qty	U/I	Unit Price	Extended Price
10	Smith Prosecution/Defense of Forfeiture (Subscription Renewal)	(b) (4)	EA	(b) (4)	(b) (4)
20	Jayson on Torts (Subscription Renewal)		EA		
30	Customs Law Handbook 2012 Edition		EA		

40	Arkfeld-Electronic Disc/Evidence 3rd Edition	(b) (4)	EA	(b) (4)	(b) (4)
			EA		

Ship to: U. S. Customs and Border Protection
 Office of Assistant Chief Counsel (San Francisco)
 555 Battery Street, Suite 116
 San Francisco, California 94111
 Attn: (b) (6), Legal Assistant
 415: (b) (6) | (b) (6) @dhs.gov

CLIN	Short Text	Qty	U/I	Unit Price	Extended Price
10	Smith Prosecution/Defense of Forfeiture (Subscription Renewal)	(b) (4)	EA	(b) (4)	(b) (4)
20	Jayson on Torts (Subscription Renewal)		EA		
30	Customs Law Handbook 2012 Edition		EA		
40	Arkfeld-Electronic Disc/Evidence 3rd Edition		EA		
			EA		

Ship to: U. S. Customs and Border Protection
 Office of Assistant Chief Counsel (San Diego)
 610 West Ash Street, Suite 1200
 San Diego, California 92101-3213
 Attn: (b) (6)
 619: (b) (6) | (b) (6) @dhs.gov

CLIN	Short Text	Qty	U/I	Unit Price	Extended Price
10	Smith Prosecution/Defense of Forfeiture (Subscription Renewal)	(b) (4)	EA	(b) (4)	(b) (4)
20	Jayson on Torts (Subscription Renewal)		EA		
30	Customs Law Handbook 2012 Edition		EA		
40	Arkfeld-Electronic Disc/Evidence 3rd Edition		EA		
			EA		

Ship to: U. S. Customs and Border Protection
 Office of Assistant Chief Counsel (San Diego)
 2411 Boswell Road
 Chula Vista, California 91914-3519
 Attn: (b) (6)
 619: (b) (6) | (b) (6) @dhs.gov

CLIN	Short Text	Qty	U/I	Unit Price	Extended Price
10	Smith Prosecution/Defense of Forfeiture (Subscription Renewal)	(b) (4)	EA	(b) (4)	(b) (4)
20	Jayson on Torts (Subscription Renewal)		EA		
30	Customs Law Handbook 2012 Edition		EA		
40	Arkfeld-Electronic Disc/Evidence 3rd Edition		EA		
			EA		

A.1 CONTRACTING OFFICER'S AUTHORITY (MAR 2003)

The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract. In the event the Contractor effects any changes at the direction of any person other than the Contracting Officer, the changes will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in costs incurred as a result thereof. The Contracting Officer shall be the only individual authorized to accept nonconforming work, waive any requirement of the contract, or to modify any term or condition of the contract. The Contracting Officer is the only individual who can legally obligate Government funds. No cost chargeable to the proposed contract can be incurred before receipt of a fully executed contract or specific authorization from the Contracting Officer.

The Contracting Officer for this contract is:

Arthur S. Cooper III
US Customs & Border Protection
150 Westpark Way, Suite 200
Trade Facilitation and Mission Support Contracting Div., Mission Support - West
Eules, Texas 76040-3721
817-(b) (6) (v)
817-545-1288 (f)
USA
(b) (6) @dhs.gov

[End of Clause]

Note: The Contracting Officer is leaving US Customs and Border Protection effective 8/1/2012. For assistance, contact the Contract Administrator (see below).

A.2 CONTRACT ADMINISTRATION

The Contract Administrator will oversee the progress of the contract and conduct liaison with the Contractor in behalf of the Contracting Officer. For assistance regarding this acquisition, please contact the Contract Administrator.

The **Contract Administrator** for this acquisition is:

(b) (6)
Contracting Officer
US Customs & Border Protection
150 Westpark Way, Suite 200
Trade Facilitation and Mission Support Contracting Div., Mission Support - West
Eules, Texas 76040-3721
817-(b) (6)
817-545-1288 (f)
(b) (6) @dhs.gov

[End of Clause]

A.3 SUBMISSION OF INVOICES AND PAYMENT INFORMATION

The invoice document should be clearly annotated/marked as being an "INVOICE." Submit one original invoice to the CBP Contracting Administrator (see item A.2 above). Email transmission is preferred.

To constitute a proper invoice, the invoice shall include all of the items required by FAR 32.905 as follows:

Content of invoices. (1) A proper invoice must include the following items:

- (i) Name and address of the contractor.
- (ii) Invoice date and invoice number. (Contractors should date invoices as close as possible to the date of mailing or transmission.)
- (iii) Contract/Order number (see header – upper left of each page of this document) and contract line item number).
- (iv) Description, quantity, unit of measure, unit price, and extended price of supplies delivered or services performed.

- (v) Shipping and payment terms (e.g., shipment number and date of shipment, discount for prompt payment terms). Bill of lading number and weight of shipment will be shown for shipments on Government bills of lading.
- (vi) Name and address of contractor official to whom payment is to be sent (must be the same as that in the contract or in a proper notice of assignment).
- (vii) Name (where practicable), title, phone number, and mailing address of person to notify in the event of a defective invoice.

In addition, a copy of each invoice/voucher document shall be submitted to the following addresses:

CBPINVOICES@DHS.GOV
(b) (6) @dhs.gov

[End of Clause]

A.3.1 ADVANCE PAYMENT AUTHORIZED

Advance payment is authorized for publications and subscriptions in accordance with 31 U.S.C. 3324(d)(2). The Contractor's invoices must be submitted before payment can be made. The Contractor will be paid on the basis of the invoice, which must state—

- (a) The starting and ending dates of the subscription delivery; and
- (b) Either that orders have been placed in effect for the addressees required, or that the orders will be placed in effect upon receipt of payment.

A.4 AUTHORIZATION AND PERFORMANCE

- (a) The contractor warrants that:
 - It has obtained authorization to operate and do business in the locale in which this contract will be performed.
 - That it has obtained all necessary licenses and permits required to perform this contract, and
 - That it shall comply fully with all laws, decrees, labor standards, environmental protection requirements, and regulations of said locale during the performance of this contract.
- (b) If the party actually performing the work will be a subcontractor or joint venture partner, then such subcontractor or joint venture partner agrees to the requirements of paragraph (a).

[End of Clause]

A.5 CONTRACT TYPE (OCT 2008)

This is a FIRM FIXED PRICE DELIVERY/TASK ORDER.

[End of Clause]

A.6 CONTRACTOR: BUSINESS POINT OF CONTACT INFORMATION

Contractor: LexisNexis Matthew Bender
(Name of firm/organization)

Mailing Address: 1275 Broadway
Albany, NY 12204

Primary Point of Contact: (b) (4), (b) (6)
(Should be an individual who has authority to enter into a binding contract)

Title: Print Specialist - Federal Government Agencies

Phone: 518-(b) (6)

Cell/Mobile:

Fax: 800-828-8337

Email: (b) (4), (b) (6)@lexisnexis.com

HSBP1012F00280

[End of Clause]

[End of Order]