

# **Attachment (1)**

## **STATEMENT OF WORK FOR**

### **TASK ORDER HSBP1208J19751**

#### **Supply and Supply Chain Management (SSCM)**

## Supply and Supply Chain Management

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# Supply and Supply Chain Management (SSCM)

## 1.0 Introduction and Purpose

Achieving operational control of the border of the United States of America (USA) is one of the key mission objectives of the Department of Homeland Security (DHS) and specifically, the U.S. Customs and Border Protection (CBP). Managing, securing, and controlling the border requires determining the optimum mix of personnel, technology, infrastructure, and response platforms to achieve maximum tactical and strategic advantage in each unique border environment. The objective is to significantly reduce the probability of illegal entries and successful cross-border violations into the USA and maintain control of the border. The Secure Border Initiative (SBI) within DHS is expected to develop and implement, in partnership with private industry, an integrated comprehensive solution and capability to secure U.S. borders.

Within SBI, the Tactical Infrastructure (TI) Program Management Office has been established to acquire, maintain and sustain all TI for CBP. TI is designed to impede the illegal entry of individuals into the USA and support border enforcement operations. TI includes, but is not limited to barrier systems, fencing, lighting and deterrence systems, roads, including access roads, patrol roads and drag roads, drainage structures, bridges and marine facilities including boar docks.

The Boeing Company (Contractor) will furnish to the Government all labor, services, personnel, and data, as identified in this document, required to accomplish the work efforts and perform engineering and technical tasks to implement an effective and efficient Supply and Supply Chain Management solution enabling the successful execution of the Pedestrian Fence (PF) PF225 and Vehicle Fence (VF) VF300 projects.

The Baseline SSCM Program entails providing an agreed to Bill of Material (BOM) by Fence Type and coordinating transportation from TBD steel distributors and mesh suppliers to United States Army Corps of Engineers (USACE) Multiple Award Task Order Contract (MATOC) contractors for the projects within the Boeing scope per the construction schedule. (See Attachment VF300 and PF225 Project Schedules)

## 2.0 Baseline SSCM Tasks

### 2.1 Project Management (WBS 8.1, 8.4, 1.5)

The Contractor shall establish a Project Office and perform the following activities in support and performance of the SSCM Project:

2.2.1 Is responsible for all aspects of the development and implementation of SSCM and acts as a single point of contact;

2.1.2 Interfaces with all areas affected by the project including end users, CBP and USACE;

2.1.3 Defines project scope and objectives;

2.1.4 Develops detailed work plans, schedules, project estimates, resource plans, and daily activity reports and metrics, including for example: material in stock by BOM item at vendor (pieces); deliveries scheduled by day (moving window of 2-4 weeks for planning); material

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pickups made that day (by site map id); and, material pickups cancelled/carrier no show (by map site ID); rescheduled material pickups (report original pickup date and new scheduled date by map ID); Contractor shall submit project management plan (CDRL L001) 2 weeks after contract definitization;

- 2.1.5 Conducts project meetings and is responsible for project tracking and analysis;
- 2.1.6 Ensures adherence to quality standards and reviews project deliverables;
- 2.1.7 Provides technical and analytical guidance to project team;
- 2.1.8 Recommends and takes action to direct the analysis and solutions of problems.
- 2.1.9 Accumulation, analysis and dissemination of program metrics;
- 2.1.10 Provides project coordination and administrative support;
- 2.1.11 Performance Metrics development, collection, publishing and analysis;
- 2.1.12 Risk Management Activities (WBS 8.4); and,
- 2.1.13 Configuration & Data Management (WBS 1.5).

**2.2 Material (Asset) Management (WBS 5.7)**

The Contractor shall provide the management of Materials Requirements Planning (MRP) requirements through the life cycle of the Bill of Material as well as supply chain oversight from production origination to MATOC provided transportation to ensure required continuous material flow.

Upon CBP submittal to the Contractor of a new requirement(s) to the Bill of Material (BOM), the Contractor shall update the BOM and manage changes via their change management process. The Contractor shall provide CBP with an updated BOM as CDRL L002 after appropriate required action is taken to reflect the CBP directed changes. At a minimum, the Contractor shall provide CBP a complete contractor BOM upon contract definitization and then as required to reflect changes.

**2.3 Supplier Management & Procurement (WBS 8.3)**

The Contractor shall provide the resources required to perform supplier management activities for the project. Supplier Management (SM) shall provide sourcing and subcontracting for the SSCM program utilizing the Contractor's SM best practices. Supplier Management develops, monitors, and manages the integration of supplier tasks. Supplier Management shall provide oversight of all subcontract activities, track and review supplier deliverables, and report supplier performance for the project.

**2.4 Transportation Management (WBS 9.0)**

The Contractor shall coordinate the transportation of material from the steel distributor and mesh suppliers to USACE MATOC contractors for the projects within the Boeing scope per the agreed to MATOC Contractor pick-up schedules.

**2.5 Quality Assurance (WBS 8.7)**

The Contractors' Quality Assurance Integrated Product Team (IPT) shall establish and maintain a Quality Management System (QMS) that complies with ISO 9001-2000 Supplier Management Quality activities to include early Supplier interaction through Source Selection, Initial Visits, application of appropriate Quality requirements to Purchase Contracts, and the development of Quality Surveillance Planning. Component level verification, product and process inspection,

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and support to product acceptance and delivery activities will be provided at each production site. The Quality Assurance IPT shall perform its work in accordance with Boeing common processes and procedures, which include control of non-conforming products, and Preventive and Corrective Action.

**2.6 Reserved**

**2.7 Reserved**

**2.8 Cost & Schedule Management (WBS 8.2)**

The Contractor shall perform business management activities to manage cost and schedule for the project. Boeing shall establish and provide a schedule plan and a budget plan for the project and use the plan and budget to manage and report the status of the project. The baseline will be reviewed with the SBI PMO for concurrence, but a full IBR is not intended. The labor performance plan will be managed via a task execution plan (TEP). Expenditures and commitments to date by major category, as well as what has been invoiced and funding projections will be managed with a Funds and Man-hour Expenditure Report (FAMER). The Contractor shall also provide material procurement status details as part of this report. Financial status will be reported monthly in accordance with CDRL L003.

**2.9 Contracts (WBS 8.2)**

The Contractor shall designate a Contracts Administrator as the single point of contact for contractual matters. The Contract administrator shall have the responsibility and authority to represent and commit the Contractor's organization on contract-related program topics. The Contracts administrator shall perform general contract administration support during the period of performance of the contract. The administrator shall serve as the customer focal point for contractual matters. The administrator shall support program reviews and meetings.

**3.0 Contract Data Requirements List (CDRL)**

<b>CDRL Number</b>	<b>CDRL Name</b>	<b>Delivery</b>	<b>Data Item Description (DID)</b>
L001	Program Management Plan	2 Weeks After Task Order Definitization	Contractor Format
L002	Bill of Materials	1) 2 Weeks After Task Order Definitization 2) 1 Week After Government Requested Changes	Contractor Format
L003	Financial Status Report	Monthly	Contractor Format

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