

STATEMENT OF WORK

**Audit and Financial Liaison Advisory Services
Department of Homeland Security (DHS)
U.S. Customs and Border Protection (CBP)
and
Defense Contract Audit Agency (DCAA)**

A. AUTHORITY

Economy Act of 1932 (31 U.S.C. 1535).

B. OBJECTIVE AND PURPOSE

The Department of Homeland Security (DHS), U.S. Customs and Border Protection (CBP) require the Defense Contract Audit Agency (DCAA) to provide audit and financial liaison advisory services. CBP Secure Border Initiative (SBI) has a control risk requirement to audit SBI proposals for allowability, allocability and fair and reasonableness under a Task Order for CBP contract HSBP1006D01353. This CBP contract is a multi-year procurement that will require billions of dollars to secure 6,000 miles of border. SBI is a comprehensive multi-year plan to secure the United States (U.S.) Borders and reduce illegal migration.

The mission of SBI is to promote border security strategies that protect against and prevent terrorist attacks and other transnational crimes. Additionally, this initiative will coordinate DHS efforts to ensure the legal entry and exit of people and goods moving across U.S. borders, and the enforcement of immigration, customs and agriculture laws at U.S. borders within the country and abroad. The goal of SBI is to field the most effective proven technology, infrastructure, staffing and response platforms and integrate them into a single comprehensive border security suite for DHS.

C. SCOPE

DCAA shall provide various audit and financial liaison advisory services to assist CBP SBI with its secure border initiative. The financial liaison advisory services will be on-site services at SBI.

1. Tasks

- a. Financial Liaison Advisory Services
- b. Proposal Audits
- c. Agreed-Upon Procedures
- d. Rate Checks
- e. Voucher/Invoice Reviews

- f. Timekeeping practice through Labor-floor checks
- g. Incurred-cost Audits
- h. Other DCAA services, upon request

CBP SBI will provide DCAA the name and address of the contractor, outline the required audit services and indicate the desired audit report date. CBP SBI will identify and contact the DCAA field office audit offices for which the audit services are required.

DCAA shall prepare and furnish CBP SBI an estimate of the cost for the requested services and reach an agreement on the reporting date. The services shall be a full range of DCAA services including financial liaison advisory services.

DCAA field offices are located in the following states:

- Alabama
- California
- Missouri
- Texas
- Virginia
- Washington
- New Hampshire
- Utah
- North Carolina
- Pennsylvania

A modification will be issued for each request for service with funding, and will designate the DCAA Field Audit Office to which the specified funding will be furnished.

DHS headquarters and operating elements will place orders for audit services under CBP SBI/DCAA Interagency Agreement.

2. Estimated Cost Breakdown

SBI Financial Liaison Advisory Services 1 FTE	1,880 hours X \$113.84 = \$214,019.20
SBI DCAA Field Audit Office Support (various audits)	2,267 hours X \$113.84 = \$258,075.28
FM&E/OIT (Pre-Award Accounting Surveys)	2,000 hours X \$113.84 = \$227,680.00
Total	6,147 hours X \$113.84 = \$699,774.48

Costs will be billed as incurred and will not exceed amounts specified above unless the agreement is modified to permit a higher amount to be billed.

3. Deliverables

A copy of the audit report is required to be sent to the following individuals:

Name: (b) (6)
DCAA Financial Liaison Advisor
SBI Contracting Division
1910 S. Bell Street, 8th Floor, Office 8-033
Arlington, Virginia 20598

(b) (6)

(b) (6), Auditor
DHS, Office of Inspector General
245 Murray Drive, Bldg 410
Washington, DC 20528

(b) (6)

(b) (6)
Division Director
SBI Contracting Division
1910 S. Bell Street, 8th Floor, Office 8-813
Arlington, Virginia 20598

(b) (6)

John Peters
Contracting Officer
SBI Contracting Division
1910 S. Bell Street, 8th Floor, Office 8-015
Arlington, Virginia 20598

(b) (6)

(b) (6)
Division Director/COTR
Business Contracting Management Office, Cost and Price Division
US Customs and Border Protection
National Place
1331 Pennsylvania Avenue, NW, 15th Floor
Washington, DC 20229

(b) (6)

D. PERIOD OF PERFORMANCE

The period of performance is October 1, 2010 through September 30, 2011.

E. FUNDING

The total cost of the Interagency Agreement is \$689,693.40.

F. POINT(S) OF CONTACT (POC)

U.S. Customs and Border Protection

John Peters
Contracting Officer

(b) (6)

(b) (6)

Contracting Officer's Technical Representative

(b) (6)

Defense Contract Audit Agency

(b) (6)

Program Manager
8725 John J. Kingman Road
Suite 2135
Fort Belvoir, VA 22060-6219

(b) (6)